

Major Projects Ltd – Microsoft® Training 2008



Microsoft® Office Courses 2003 / 2007	Days	Price	Microsoft® Business Certification Courses *	Days	Price
Word			Microsoft® Office 2007		
Beginner	1 day	£115.00	Microsoft Vista™ for the Business Worker	2 days	£370.00
Intermediate	1 day	£115.00	Using Microsoft® Office Word® 2007	2 days	£370.00
Advanced	1 day	£115.00	Using Microsoft® Office Excel® 2007	2 days	£370.00
Excel			Using Microsoft® Office Access® 2007	2 days	£370.00
Beginner	1 day	£115.00	Using Microsoft® Office PowerPoint® 2007	2 days	£370.00
Intermediate	1 day	£115.00	Using Microsoft® Office Outlook® 2007	2 days	£370.00
Advanced	1 day	£115.00	Microsoft® Office 2003		
Access			Microsoft® Word 2003 Core	2 days	£370.00
Beginner	1 day	£115.00	Microsoft® Word 2003 Expert	2 days	£370.00
Intermediate	1 day	£115.00	Microsoft® Excel 2003 Core	2 days	£370.00
Advanced	1 day	£115.00	Microsoft® Excel 2003 Expert	2 days	£370.00
PowerPoint			Microsoft® Access 2003 Core	2 days	£370.00
Beginner	1 day	£115.00	Microsoft® PowerPoint 2003 Core	2 days	£370.00
Intermediate	1 day	£115.00	Microsoft® Outlook 2003 Core	2 days	£370.00
Advanced	1 day	£115.00	IC³ Internet and Computing Core Certification	4 days	£525.00
Outlook			Microsoft Business Certification Exams (MOS and MCAS)	1 hour duration	£75.00
Beginner	1 day	£115.00	Walk-In testing not taken as part of a Microsoft Business Certification Course		
Intermediate	1 day	£115.00	* All Microsoft Business Certification Courses include official Courseware and either a Microsoft Certified Application Specialist (MCAS) exam(s) or a Microsoft Office Specialist (MOS) exam(s).		
Advanced	1 day	£115.00			